

# DATA PRIVACY POLICY 2026 | SACRED ARTS CAMP

*Reviewed and Updated December 2025*

## Personal Data – What Is It?

Personal data is information about a living individual who can be identified from that information alone, or together with other information held or likely to be held by the data controller.

The processing of personal data is governed by the General Data Protection Regulation (“GDPR”).

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## Who Are We?

We are **Sacred Arts Camp (SAC)**.

You can contact us at [hello@sacredartscamp.org](mailto:hello@sacredartscamp.org).

Under GDPR, we are the **data controller** for all personal data we hold about you.

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## What Information We Collect and Why

Below is a summary of the types of personal data we collect, why we collect it, and the legal basis on which we process it.

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### 1. Community Members’ Personal Details

**Data collected:** Name, age range, address, phone number(s), email address(es)

**Why we collect it:**

- To manage your membership within the Community
- To send Community Emails and Newsletters
- To create and maintain the Community Contact List

**Legal basis:**

- Performance of our contract with Community Members
  - Legitimate interests in operating the Community and providing news
  - **Consent** for inclusion in the Community Contact List
    - Consent is requested annually via the booking form
    - Consent is not carried over year to year
    - Members may withdraw consent before the list is published
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**2. Photos and Images of Camp**

**Data collected:** Photos that may include Community Members

**Why we collect it:**

- For use on the Community website
- For Community social media
- For promotional and marketing materials

**Legal basis:**

- **Consent**  
Members may withdraw consent at any time for images on the website.
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### 3. Workshop Leaders and Holding Group Information

**Data collected:** Name, photo, and biography

**Why we collect it:**

- To show who is leading events
- To identify those responsible for decision-making
- To introduce the people in lead roles

**Legal basis:**

- Legitimate interests in operating and promoting the Community  
Information is updated annually and published on the Community website.
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### 4. Support to Attend Applications

**Data collected:** Name, contact details, and description of support needed (e.g., equipment, travel, visa, accessibility, ticket support)

**Why we collect it:**

- To assess requests for assistance to attend Camp

**Legal basis:**

- **Consent**  
The form is sent to our admin team and may be shared with the Holding Group for a decision.
  - Forms are deleted from Incognito Forms within **3 months** after Camp
  - Decisions are kept on file for **3 years**
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## 5. External Service Providers

**Data collected:** Name and contact details of people providing services (e.g., waste collection, braziers)

**Why we collect it:**

- To contact service providers as needed

**Legal basis:**

- Legitimate interests in operating the Community
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## How We Protect Your Personal Data

- We will not transfer your data without your consent.
  - We follow accepted standards of technology and operational security to protect data from loss, misuse, or unauthorised alteration or destruction.
  - Please note that information transmitted over the internet can never be guaranteed to be 100% secure.
  - Online payments are handled via a recognised secure system (currently PayPal).
  - We will notify you promptly if a data breach occurs that poses a serious risk to you.
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## Who Has Access to Your Information?

Your personal data is treated as strictly confidential.

It will only be shared with:

- Other community members where necessary to provide a service or support
  - Outsiders **only** with your explicit consent
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## How Long We Keep Your Information

- We keep your data for as long as you are a member of the Community. *(You may wish to define at which point someone becomes a member.)*
  - All personal data is updated each year via the annual booking form.
  - Data is securely destroyed after **5 years of non-attendance**.
  - Your data is not processed for purposes other than those stated in this policy.
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## Your Rights

Under GDPR, you have the right to:

- Request a copy of the personal data SAC holds about you
  - Request correction of inaccurate or outdated data
  - Request erasure of your data when it is no longer required
  - Withdraw consent at any time
  - Request transfer of your data to another controller (“data portability”) where applicable
  - Request restriction of processing where there is a dispute regarding accuracy or use
  - Object to processing based on legitimate interests
  - Lodge a complaint with the Information Commissioner’s Office (ICO)
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## Further Processing

If we wish to use your data for a purpose not covered by this notice, we will issue a new privacy notice explaining the new use before processing begins and will seek consent where required.

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## Contact Details

To exercise your rights or raise queries or complaints, please contact:  
**hello@sacredartscamp.org**

You may also contact the Information Commissioner's Office:

- Phone: **0303 123 1113**
- Online: Use the contact form at the ICO website
- Post: *Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF*